



February 4, 2009

Dear Seafood Festival Art and Crafts Vendor:

The Pittsburg Chamber of Commerce is gearing up for our **25th Annual Pittsburg Seafood Festival 2009 Silver Celebration**. The Festival will be held on Saturday, September 12th from 10 AM to 7 PM and Sunday, September 13th from 10 AM to 6 PM.

We are once again inviting you to be a part of the festivities. To reserve your 2009 booth space location, please return your completed application, a signed **RELEASE & WAIVER FORM**, a **CERTIFICATE OF INSURANCE NAMING THE CITY OF PITTSBURG & THE PITTSBURG CHAMBER OF COMMERCE AS ADDITIONALLY INSURED**, along with your **NON-REFUNDABLE PAYMENT OF \$300 FOR EACH 10 X 10 BOOTH SPACE** you would like to reserve. Chamber Insurance will be available for \$125.00. Money will not be refunded for no shows. Payment is due with the submission of your application. *No exceptions*. If you are a returning vendor, we ask that you list a location preference so that we may best place you. Due to the construction and ever-changing layout of the Festival grounds, we cannot promise that your location will be the same as previous years, but we will do our best to accommodate you.

The deadline for application, fees, Certificate of Insurance, endorsement and Release and Waiver is **JUNE 15TH, 2009**. If you have not heard from us by July 6th, we ask that you contact the Pittsburg Chamber of Commerce for further information.

NO BOOTH, TABLES, CHAIRS, OR CANOPY WILL BE SUPPLIED. ONLY A 10 X 10 SPACE WILL BE PROVIDED. The Pittsburg Seafood Festival will provide overnight security, however the Pittsburg Seafood Festival, Pittsburg Chamber of Commerce, and City of Pittsburg, will not be responsible for lost or missing items from your booth. We recommend all valuables be removed at the end of the day.

I look forward to seeing you at the Pittsburg Seafood Festival. If you have any questions, feel free to contact the Pittsburg Chamber of Commerce at (925) 432-7301.

Sincerely,

Meredith B. Ladich

Meredith B. Ladich
Director of Operations/Event Coordinator

Enclosed: Application
Release & Waiver

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